

WANTED: A versatile PREVENTION PROGRAM MANAGER at ACT!

WHY WORK AT AIDS CONNECTICUT?

At AIDS Connecticut, we work with our member agencies to improve the lives of people impacted by HIV/AIDS through care and supportive services, housing assistance, advocacy, trainings, and prevention. We are a non-profit organization that is passionate about our work and strive to lead through innovation, make measurable progress, collaborate for greater impact, and respect the choices of our clients.

WHAT WILL YOU DO AS PREVENTION PROGRAM MANAGER?

You will do a lot! Most importantly, you will be responsible for the daily operation of ACT's prevention programs which include outreach, testing, linkage to care. You will supervise prevention staff, develop and implement an outreach plan and attend meetings and events. Other administrative duties include compiling reports, maintaining memorandums of understanding and testing records, and entering prevention activity data into relevant databases.

This is not just an administrative position, you will also interact with clients as well! You will help recruit clients for HIV/HCV/drug user health interventions and deliver culturally appropriate prevention messages in the community. You will conduct HIV/HCV testing, link clients to appropriate services and screen clients for the Testing Together initiative. Finally, you will also educate clients and the community on overdose prevention, how to respond to an overdose and how to successfully administer Naloxone.

REQUIREMENTS:

- At least three years of relevant work experience in the HIV/HCV field
- Certified Generation 4 (Alere) HIV tester

YOU MAY BE A GOOD FIT IF YOU:

- Believe in our mission and core values
- Are excited by the job duties
- Are willing to flex time to meet clients' needs
- Are comfortable working in a sex positive environment where HIV/STIs, sexual behavior, and prophylaxis are routinely discussed
- Non-judgmental attitude when working with people of diverse backgrounds and viewpoints
- Experience working in a fast pace environment and ability to respond to change quickly
- Have strong interpersonal and communication skills
- Have strong organizational and time management skills
- Are able to work collaboratively and independently
- Are able to work with limited supervision (face to face and/or virtual)

BONUS POINTS IF YOU HAVE:

- A personal connection to AIDS Connecticut
- Supervisory experience
- Knowledge of community resources and networks of HIV care
- Bilingualism (English/Spanish)

WHAT WE OFFER FULL-TIME (35 hours per week) EMPLOYEES:

- Dedicated, diverse, and friendly co-workers
- 12 agency holidays
- Generous paid time off
- Agency-subsidized medical, dental, and vision coverage and 100% paid short-term/long-term/life insurance
- 403(b) retirement plan with employer match of 50% up to 3% of pay
- Free off-street parking

SOUND LIKE A GOOD FIT?

If so, please send your **thoughtful cover letter and resume** to apply@aids-ct.org with "Prevention Program Manager" in the subject line. Resumes received without a thoughtful cover letter will not be considered. Candidates will be considered on a rolling basis until the position is filled. Due to the anticipated volume of responses, we will contact only those top candidates who most closely match our requirements. This is a non-exempt position with a pay rate of \$20.87 - \$23.35 per hour, commensurate with experience.

AIDS Connecticut, Inc. celebrates diversity and inclusion and is an Equal Employment Opportunity/Affirmative Action employer.