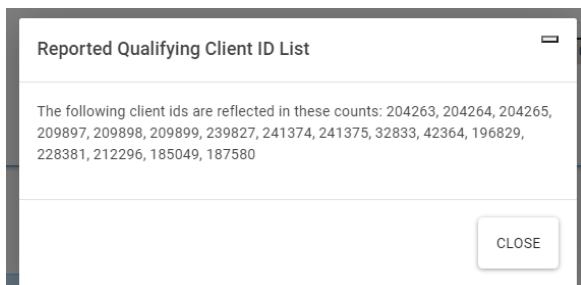Total Person Count Validation and HMIS Client ID List:

1. To evaluate the list of HMIS ID's that are being pulled into the PIT Database, scroll down to the Summary Table and click on the 'Reported Client IDs' button
2. This will give you list of ID's that the PIT Database is finding that meet the PIT qualifications for the program type.
   a. ES – these ID's have an open enrollment and a shelter check-in dated for the night of the PIT Count 1/25/2022
   b. PSH/RRH – these ID's have an open enrollment and the head of household has a move in date dated on or before the PIT Count 1/25/2022
   c. Street Outreach – these ID's have an open enrollment and the head of household and all adult members have a current living situation assessment date the night of the PIT count 1/25/2022 and the living situation selected is a homeless setting i.e. 'Place not meant for habitation'.
   d. Transitional Housing – these ID's have an open enrollment. This is the only qualification.
   e. ES Hotel/Motel – these ID's have an open enrollment. This is the only qualification.

3. You can use this list of ID's to compare against the list of ID's on your current client chart and/or the list of client ID's from your APR or CAPER detail export.
4. Any client ID that is not on this list is not being pulled into HMIS. Once you isolate the ID's that do not show on this list you can review the client record to make sure that the record meets the rules for inclusion based on your program type – see rules a, b, c, d and e above for clarification.